

Towner County Public Health

August Meeting: 10/20/2021 at 7 AM

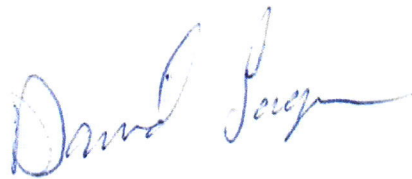
Meeting Minutes

Present: Matt Odermann, Jessica Larson, Carlee Thomson, and Dave Lagein

Additional Individuals Present: Annie Mastrian, Majusta Kleven, Jaylee Greenlee, Mackenzie Wieser

1. Meeting called to order by Board President Dave Lagein
2. Motion made to approve the agenda as is. Motion made by Carlee and Seconded by Matt Odermann.
3. Motion made to approve previous meeting minutes from meeting held on 08/23/2021. Motion made by Matt Odermann and Seconded by Carlee.
4. Review of budget by Jaylee. 2021 Reconciliations sent to Matt prior to meeting as he had requested them. No questions asked of Jaylee at this time.
5. Administrators report: Majusta had questions on updating forms, policies and procedures, and employee vaccination requirements. Updating forms is not something that the board needs to vote on. Policy and Procedures do need to be voted upon once up to date. Majusta will look into Elsevier as well as talking with Barb to get these up to date. It was discussed on whether TCPHD wants to mandate employee vaccines (Influenza, COVID, Hepatitis series ect.) as there is always a possibility of Religious exemptions. Annie did bring up the concern of Footcare patients as they are elderly and at a higher risk of infection. Majusta is waiting to hear from Barb Frydenlund on their employee policy and if okay can discuss this over email or at next board meeting. Discussion had and either way was okay, Majusta will keep in touch with board members when she receives this information from Barb.
6. Review of Operations:
 - a. Immunizations
 - i. Influenza vaccines- We have administered 76-High Dose (65 YOA and older) and 125- Regular Dose (6months and older). At this time, we have 44 High Doses left and 95 Regular Doses left- 15 on hand right now with 40 to arrive Thursday and 40 to arrive anywhere from October 20th – November 2nd.
 - ii. All other vaccines are slowing picking up as well.
 - b. COVID-19
 - i. Testing- Majusta would like to decrease our testing hours as of November 1st as we are currently offering testing all day and it is hard to complete other tasks/duties due to offering testing all day. Majusta is wondering if we should

- return to testing every Thursday like last Spring. Discussion had. Motion made by Matt to change our testing as of November 1st Monday-Friday 0800-1100 and reevaluate as we go along and check on the state reevaluating funding. Motion seconded by Jessica. Majusta will update social media and the paper.
- ii. Vaccines- We continue to offer COVID-19 vaccines Monday-Friday 0800-1700. We also hold off-site vaccine clinics to make it more convenient for patients to receive them. We will continue this due to one of our grant requirements.
- c. Health Equity/Immunizations:
 - i. Mackenzie is working on the Strategic Plan that is due October 31st.
 - ii. Like stated above we will continue to hold off-site vaccine clinics.
 - d. NACCHO Grant:
 - i. NACCHO grant cycle is to end in November.
 - ii. Received our 1st and 2nd payment of the grant cycle of \$28,933.52
 - iii. Still waiting on our 3/3rd check for the grant in the amount of \$6,044.64.
 - e. SOR Grant:
 - i. Jaylee has reapplied for the SOR grant for years 2021-2022 and we did receive the grant. We will have a MOU with Towner County Medical Center and Heartview Foundation to partner for the better of our county.
 - f. Tobacco Grant:
 - i. Tobacco grant is slowly starting to get back up to speed. Annie and Majusta will be taking a Tobacco Training Course in December through Mayo.
 - g. Community Prevention:
 - i. Annie previously had been talking to Sherriff Bob Kennedy about the social host ordinance, with the announcement of Bobs resignation she will plan to get in touch with Andy Hillier about this.
 - h. Footcare:
 - i. Footcare is going well. No concerns at this time.
7. Next meeting date and time:
- a. Jan 19th, 2022, at 0700.



2-23-22