REGULAR MEETING

MINUTES

February 19th, 2020

​Present: Troy Senger, Matthew Odermann, David Lagein, Kathy Benson and Sherry Walters.

​Absent: Jessica Larson and Valerie Pederson.

​Meeting was called to order by Chairman, David Lagein.

​Agenda review-added Smoke Free Resolution to the agenda. Motion Matt Odermann and seconded by Troy Senger to accept amended agenda.

​Minutes reviewed: Discussion re: previous adopted minutes. Motion: Matt Odermann and seconded by Troy Senger to accept the minutes as presented.

​Review of Financials: Review of checks listing and deposits from November 20, 2019 through December 1st, 2019. 2019 Profit and Loss and Balance Sheet was reviewed. Motion by Matt Odermann to approve the budget adjustment of $4,744.99 to cover operating loss and to transfer funds from the OLD SPR SIG Grant Unused funds to retained earnings. Seconded by Troy Senger. Motion Passed.

​Checks and deposit listing reviewed as presented from January 1st - February 19th, 2020. Motion by Matt Oderman to approve and pay all bills and deposits. Seconded by Troy Senger. Motion Passed.

​Reports:

​Environmental health and Administrator Reports are reviewed. Motioned by Troy Senger and seconded by Matt Odermann to approve travel as presented in the  Administrators report only approving the Wisconsin Footcare conference for the Foot Care Nurse as this was her preferred.

​Old Business:

​On Site sewer/waste regulation reviewed. No public comment or concerns were submitted or voiced. Motioned by Matt Odermann and seconded by Troy Senger to adopt the One Site Sewer policy. Motion passed.

​New Business: Reviewed Credit Card application options and concerns. Motioned by Matt Odermann and seconded by Troy Senger to go with P-Card options with policies in place re: protection and employee monitoring/use.

​Audit results were not in yet.

​Smoke free resolution of support. Motioned by Matt Odermann and seconded by Troy Senger to support this resolution.

​Motion by Matt Odermann and seconded by Troy Senger to adjourn the meeting.

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David Lagein, President                                                                 Valerie Pederson, Secretary